

KINNF Steering Group Minutes
29th January 2020
The Gardeners Rest public house



Steering Group Officers present:

Andy Cook (Chair)
 Chris McKinney (Deputy Chair)
 Daniel Gordon (Secretary)
 Anders Hanson (Transport Working Group lead)
 Gavin Martin (Business Working Group lead)
 Ben McGarry (KINCA)
 Matt Pinder (Social Media)

Other KINNF Members present:

Brooke Shipley
 Cllr Douglas Johnson (Local Ward Councillor)

Invited non-members present:

Liam O'Shea (No Bounds Festival Founder)

Apologies from Members:

Adam Bayliss (Green Working Group lead)
 Amy Lockwood (Treasurer)
 Rob McMenemy (Arts/Culture Working Group lead)
 Cllr Martin Phipps (Local Ward Councillor)
 Cllr Ruth Mersereau (Local Ward Councillor)

Minutes and Actions

Meeting called to order at 7.30pm by Andy Cook.

Agenda Item	Minutes	Actions
1. Introductions	Members introduced themselves and Andy Cook welcomed Brooke Shipley to the meeting.	
2. Approval of previous minutes	Proposed as true record by Chris McKinney, seconded by Ben McGarry.	<i>CM to arrange for uploading to web</i>

Following taking an urgent phone call, Andy Cook advised that he needed to leave and made his apologies and asked Chris McKinney to chair the meeting in his absence. Chris McKinney chaired the meeting from this point on.

3. Formal appointment of	Chris McKinney advised that with the expansion of the Arts / Culture theme to now include Heritage and with	
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<p>Heritage / Arts / Culture theme lead job-share</p>	<p>Rob McMenemy being out of the country since November, the group had identified that it would be helpful to try and share the responsibility by appointing an additional person to a new job-share lead role for the theme.</p> <p>As part of this, informal discussions had taken place with KINNF member, Brooke Shipley, and she had expressed an interest in joining Rob McMenemy in the job-share role.</p> <p>Brooke introduced herself to the meeting and explained that in addition to being a resident of many years in the Kelham area, she now also worked at the Kelham Island Museum and had a strong interest in the cultural aspects of Kelham Island and Neepsend.</p> <p>The Steering Group thanked Brooke for her introduction and her interest. Chris McKinney proposed that Brooke be appointed to Heritage / Arts / Culture theme lead job-share, seconded by Ben McGarry and agreed unanimously.</p>	<p><i>CM to add Brooke Shipley to Steering Group mailing list and arrange for updates to website</i></p>
<p>4. Approval of Consultation Statement</p>	<p>Chris McKinney referred to the prepared Consultation Statement that had previously been circulated to the group and outlined the key findings contained within it. He explained that this document would guide both the preparation of the Neighbourhood Plan and how the Neighbourhood Forum would respond when engaging with site promoters and on planning applications.</p> <p>Ben McGarry commented that the prepared Consultation Statement looked very professional and set out clearly the views of the community and would be a great reference point for the work of the Neighbourhood Forum going forward.</p> <p>The Steering Group welcomed the prepared Consultation Statement and thanked Chris McKinney for drafting it for the group. Anders Hanson proposed that the prepared Consultation Statement be approved and published on the KINNF website, seconded by Ben McGarry and agreed unanimously.</p>	<p><i>CM to arrange for uploading to web</i></p>
<p>5. Updates from theme leads</p>	<p>On Transport matters, Anders Hanson advised that he had contacted the local cycling groups and was looking to set up a meeting with Sustrans representatives.</p> <p>On Green matters, in the absence of Adam Bayliss Ben</p>	

	<p>McGarry advised that he was looking to set up a Green Kelham meeting to discuss proposals.</p> <p>On Business matters, Gavin Martin advised that he was planning on discussing with Andy Cook the arrangements for convening a Business Forum meeting to gain further feedback from the business community. A date in February / March was being aimed for.</p> <p>On Heritage / Arts / Culture matters, Brooke Shipley advised that she had discussed the next steps with Rob McMenemy already and a meeting with local history groups was being planned for 12th February.</p> <p>On Housing matters, Chris McKinney advised that a meeting with Citu had been scheduled for 5th February that would involve a visit to their development site in Leeds. As part of this visit, the Forum would hear a presentation on Citu's current planning application for the development of the former Richardsons Cutlery Works site and for the Forum to outline the community feedback contained in the Consultation Statement.</p> <p>Chris McKinney added that he was looking to set up a meeting on the same day as the Citu visit with officers at Leeds City Council that deal with neighbourhood planning, noting that Leeds City Council are considered one of the best planning authorities for supporting neighbourhood planning. This update was welcomed and Chris McKinney asked for expressions of interest to attend so that travel arrangements can be made.</p>	<p><i>All thematic leads to progress their area and report back to the Steering Group.</i></p> <p><i>All Steering Group members to notify Chris McKinney if they wish to attend the visit to Leeds.</i></p>
6. Major Planning Applications	Chris McKinney advised that a response to the planning application for the development of the former Richardsons Cutlery Works site would be prepared following the visit to Leeds next month. He added that any comments on the proposal should be circulated to the Steering Group to inform the final response.	<i>All Steering Group members to circulate any comments at the earliest opportunity.</i>

KINNF Meeting Schedule 2020

Meeting Month	Date	Venue
March	TBC	TBC
May	TBC	TBC