

## **KINNF Steering Group Minutes – 3<sup>rd</sup> July 2019**

Meeting called to order at 7.30pm by Andy Cook.

### **Agenda**

1. Introduction
2. Feedback from Council Meeting
3. Discussion and Agreement on critical issues
4. Proposed Sheffield University support

### **Apologies from Members:**

Anders Hanson  
Angela Martin  
Douglas Johnson  
Ruth Mersereau  
Peter Wood

### **Steering Group Members present:**

Andy Cook (AC)  
Ben McGarry (BM)  
Chris McKinney (CM)  
Daniel Gordon (DG)  
Matt Pinder (MP)

### **Other Members present:**

Ali Cook (AC2)

### **Minutes and Actions**

<b>Agenda Item</b>	<b>Minutes</b>	<b>Actions</b>
1. Introductions	All members present knew one another	
2. Feedback from city council meeting with planners on 27 <sup>th</sup> June	<p>AC/CM/BM attended meeting on behalf of Steering Group and provided feedback</p> <p>AC highlighted that skill and composition of members had impressed council. AC key takeaway was the importance of housing to the council, and therefore our evidence and plans on this will be crucial.</p> <p>Proposal is to create a separate working group to focus exclusively on our proposals for housing. To cover: an understanding of what housing local people think is needed; to develop design codes; to develop specific proposals for particular areas.</p> <p>This will need to include where should housing go, how much do we need, what will it look like, what kind of housing, is it financially viable?</p> <p>Considerations for this will need to include: Where</p>	

	<p>should it go: need to look at the sites that are available</p> <p>How much do we need: partly determined by national assessments, need to consider density and amenities (council approach is currently based on a site not locality assessment) - no right number this will need to be evidence based</p>	
<p>3. Discussion and agreement on critical issues:</p> <p>a.) community and stakeholder consultation process and methods</p>	<p>The process for the initial consultation period will need to follow these stages:</p> <ul style="list-style-type: none"> <li>• Define scope (proposed in papers – to be shared – was agreed at meeting)</li> <li>• Agree the vision for the KIN Neighbourhood Plan (to be put on agenda of August meeting)</li> <li>• Identify key stakeholders (within a week of minutes)</li> <li>• Inform stakeholders (to inc. scope, questions within the NP and opportunities to discuss – overall consultation to be held over month of September)</li> <li>• Collate feedback into themes (ongoing through September to early October date) and initial review by Steering Group</li> <li>• Feedback to be considered by working group parties e.g., green</li> <li>• Develop recommendations over what to include to be presented to steering group</li> <li>• Proposals to be drafted into a draft NP</li> </ul>	<p><i>CM to share draft vision prior to next meeting</i> <i>BM to circulate list of stakeholders</i></p>
<p>b.) Scope of Neighbourhood Plan</p>	<p>Steering Group agreed scope of the neighbourhood plan (See below)</p>	<p><i>Scope attached – end of minutes</i></p>
<p>c.) Review role of thematic working groups and need of housing working group</p>	<p>Steering Group agreed to setup housing working group, Chris McKinney to lead</p>	<p><i>CM to pull together housing proposals</i></p>
<p>4. Sheffield University support</p>	<p>CM proposed Masters student support to focus on businesses: gathering info around business within Neighbourhood Area and priorities</p>	<p><i>BM and CM to meet student and supervisor</i></p>
<p>5. AOB</p>	<p>Next Meeting: will be held on Wednesday the 7<sup>th</sup> August 2019, venue TBC. Agenda to include: Scope (CM), Vision (CM), Agree drop in sessions for initial consultation (AC)</p>	

## **KINNF Meeting Schedule 2019**

<b>Meeting Month</b>	<b>Date</b>	<b>Venue</b>
August	7 <sup>th</sup> August 2019	TBC
September	4 <sup>th</sup> September 2019	TBC
October	2 <sup>nd</sup> October 2019	TBC
November	6 <sup>th</sup> November 2019	TBC
December	4 <sup>th</sup> December 2019	TBC

## **Scope of KINNF Neighbourhood Area**

The Scope is intended to define the limits of what we are trying to achieve through our Neighbourhood Plan: Chris drafted this, see below. At the next meeting in August we will discuss the proposed September consultation period, through which we will seek out perspectives from local stakeholders.

### **Subject matter and area:**

The Kelham Island and Neepsend Neighbourhood Forum has commenced the preparation of a Neighbourhood Plan to cover the Kelham Island and Neepsend Neighbourhood Area.

It is intended that the Kelham Island and Neepsend Neighbourhood Plan will set out:

- a vision for the Neighbourhood Area;
- policies to ensure that the continuing regeneration of the Neighbourhood Area protects the important balance between the existing industries and the new residential community;
- policies to protect and enhance the cultural and natural environmental assets of the Neighbourhood Area;
- site allocations for housing, employment, public and green spaces, protected buildings and community facilities;
- links to transport projects.